

Healesville High School

Mobile Phone Policy



Purpose

This policy outlines the ways in which Healesville High School complies with the Ministerial policy formally issued by the Minister for Education under section 5.2.1 (2)(b) of the Education and Training Reform Act 2006 (Vic).

Scope

This policy:

- applies to all students attending Healesville High School
- applies to all students who are attending Healesville High School in a visiting capacity or are enrolled in a course taking place on our campus, for example Vocational Education and Training students
- will be implemented by all staff at Healesville High School.

Definitions

For the purpose of this policy, a mobile phone is a telephone with access to a cellular (telecommunication) system, with or without a physical connection to a network.

Specific policy details

- During the hours of 8.50am to 3.15pm, students are not permitted to use their mobile phone
- Students, during this time, will need to secure their phones in their locker.

Exemptions

In some cases, an exemption may be granted. Exemptions can only be approved by the Principal.

Examples of circumstances in which an exemption may be considered include;

- When a student requires their mobile phone to support a diagnosed health issue
- When a mobile phone will support students for a specific learning purpose
- When a teacher requests students have access to their phone to support in class learning.

Full or partial exemptions may be made and these will be for a designated period of time. The principal will use their discretion to make a decision and the student or their parent will be notified of the outcome.

Failure to comply with this policy

The following will apply to students who fail to comply with the policy:

- In the yard, the student will be asked to take the phone to their locker
- In class- the student will be asked to give the phone to the teacher, or if this is not appropriate, a member of the school leadership team will be called to collect the phone. If a phone is confiscated, the teacher, at the earliest convenience, will take it to the General Office to be secured for the day. The student will collect the phone at the end of the day. In some cases, if a student continues to have their phone confiscated, their parent/guardian may be required to pick up the phone.

Staff will record phone infringements on Compass and these will be addressed by the relevant member of the Student Management team. Consequences for continual phone infringements may include;

- Restorative conversations

Healesville High School Mobile Phone Policy

- Lunch time detention
- After school detention
- Students being required to leave their phone at the office at the start of the year
- Removal from class
- Suspension.

Storage of phones

All students are provided with a locker and a combination lock. Students are required to leave their phone in their locker during the hours of 8.50pm-3.15pm.

Communication

This policy will be communicated via the school website.

Endorsement

This policy was endorsed by Allan Rennick on April 27, 2023.

Related Department of Education and Training policies

- [Bullying Prevention and Response Policy](#)
- [Child and Family Violence Information Sharing Schemes](#)
- [Complaints Policy](#)
- [Contractor OHS Management Policy](#)
- [Digital Learning in Schools Policy](#)
- [Family Violence Support](#)
- [Protecting Children: Reporting Obligations Policy](#)
- [Policy and Guidelines for Recruitment in Schools](#)
- [Reportable Conduct Policy](#)
- [Student Wellbeing and Engagement Policy](#)
- [Supervision of Students Policy](#)
- [Visitors in Schools Policy](#)
- [Volunteers in Schools Policy](#)
- [Working with Children and other Suitability Checks for School Volunteers and Visitors](#)

Other related documents

- [Identifying and Responding to All Forms of Abuse in Victorian Schools](#)
- [Four Critical Actions for Schools](#)
- [Identifying and Responding to Student Sexual Offending](#)
- [Four Critical Actions for Schools: Responding to Student Sexual Offending](#)
- [Recording your actions: Responding to suspected child abuse – A template for Victorian schools](#)

Healesville High School Mobile Phone Policy

Policy status and review

The Principal, or their delegate, is responsible for reviewing and updating the Child Safety and Wellbeing Policy at least every two years. The review will include input from students, parents/carers and the school community.

Approval

Created date	March 10, 2023
Consultation	School Council- March, 2023
Endorsed by	Allan Rennick
Endorsed on	March 20, 2023
Next review date	March 20, 2025

THIS POLICY WILL BE COMMUNICATED VIA THE SCHOOL WEBSITE